

## CANDIDATE SPECIFICATION



<b>JOB TITLE</b>	Manufacturing Operative – Process Operator
<b>REPORTING TO</b>	IPEDB Manager
<b>DEPARTMENT/SUB DEPARTMENT</b>	Dip Brazing
<b>LOCATION</b>	Shoeburyness
<b>OVERALL PURPOSE</b>	
To assist in all the processes related to the dip brazing of components.	
<b>PRINCIPLE ACCOUNTABILITIES</b>	
<ul style="list-style-type: none"><li>• To assist in the preparation of components for dip brazing,</li><li>• To assist in the post braze cleaning of components,</li><li>• To assist in the chemical processes relating to the automated and manual process lines,</li><li>• To assist and carry out minor assemblies,</li><li>• To assist in ensuring that all components meet the required quality standards,</li><li>• Responsible for ensuring that a high standard of housekeeping is maintained,</li><li>• To support team members with other tasks as and when necessary,</li><li>• To read engineering drawings and carry out assembly tasks on minor mechanical, dip brazed and welded structures,</li><li>• Responsible for carrying out all tasks allocated by the Manager in a timely and efficient manner,</li><li>• To help create and maintain a safe working environment and observe the published Health and Safety procedures,</li><li>• To carry out any other tasks where reasonable and relevant, when required.</li></ul> <p>This is not an exhaustive list.</p>	

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<b>QUALIFICATIONS</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
GCSE (or equivalent) English and Maths at grade C or above		✓
<b>EXPERIENCE/ SKILLS</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
Experience of working in a manufacturing environment	✓	
Ability to read engineering drawings, both Metric and Imperial	✓	
Practical skills experience, including competency in the use of hand tools	✓	
Experience in chemical process		✓
Mechanical Engineering Knowledge		✓
Previous experience operating forklifts		✓
Experience using measuring equipment		✓
Ability to work independently while collaborating in a team environment	✓	
Ability to work under pressure and to deadlines	✓	
<b>PERSONAL SKILLS</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
Team Player	✓	
Strong Work 'Can-do Ethic'	✓	
Exceptional at building relationships	✓	
Excellent Customer Service skills	✓	
Strong attention to detail and time management	✓	
Exceptional Planning and Organisation skills	✓	
High awareness of Productivity and Quality	✓	
Excellent Communication skills	✓	
Flexibility	✓	
Takes Responsibility for actions	✓	
Learn, Apply and Improve	✓	