

CANDIDATE SPECIFICATION



JOB TITLE	Inspector	
REPORTING TO	Supervisor	
DEPARTMENT/SUB DEPARTMENT	Inspection	
LOCATION	Rochford	
OVERALL PURPOSE		
Verify the conformity of component parts and assemblies.		
PRINCIPLE ACCOUNTABILITIES		
- Inspect parts and assemblies in accordance with applicable data package requirements, using a range of measuring equipment including micrometres, verniers, and faro arms. - Inspect component parts to verify applicable machine tool set up processes, - Inspect component parts and assemblies in accordance with batch sampling requirements, - Complete formal First Article inspection activities, - Complete component and assembly testing in accordance with Acceptance Test Procedures (ATP), - Process / complete non-conformance related documentation (when applicable), - Support inspection related tasks / activities at non Ipeco locations (when required), - Complete / authorise formal release certification (when required), - To adhere to Company policies and procedures, - To help create and maintain a safe working environment and observe the published Health and Safety procedures, and - To carry out any other tasks where reasonable and relevant, when required. This is not an exhaustive list.		
QUALIFICATIONS	ESSENTIAL	DESIRABLE
GCSE English and Maths (or equivalent) at grade C or above		✓
Industry-recognised engineering-based Apprenticeship		✓
EXPERIENCE/ SKILLS	ESSENTIAL	DESIRABLE
Experience working within an engineering environment	✓	
Experience of Ipeco's core manufacturing processes		✓
Relevant experience in inspection activities	✓	

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Ability to read engineering drawings in both Metric and Imperial units	✓	
Experience using a range of precision measuring equipment	✓	
Proficient on IT systems, including MS Office	✓	
Knowledge of quality standards (9001 – Quality Management)		✓
Proven experience working with SAP ERP or similar		✓
Understanding and experience of First Article Inspection requirements		✓
Ability to work independently while collaborating in a team environment	✓	
Ability to work under pressure and to deadlines	✓	
PERSONAL SKILLS	ESSENTIAL	DESIRABLE
Team Player	✓	
Strong Work 'Can-do Ethic'	✓	
Exceptional at building relationships	✓	
Excellent Customer Service skills	✓	
Strong attention to detail and time management	✓	
Exceptional Planning and Organisation skills	✓	
High awareness of Productivity and Quality	✓	
Excellent Communication skills	✓	
Flexibility	✓	
Takes Responsibility for actions	✓	
Learn, Apply and Improve	✓	